



Hampton Inn by Hilton Edmonton South

Tuesday, December 20, 2016

Ms. Sandra Meagher
Alberta Food Processors Association
100w 4760 72 Ave SE
Calgary, AB T2C 3Z2
ph-(403) 201-3657 ext 32
Email – sandra@afpa.com

Dear Ms. Meagher,

RE: 2017 Preferred Corporate Rate

Thank you for considering the Hampton Inn by Hilton Edmonton South as your hotel of choice – we look forward to accommodating **Alberta Food Processors Association** travellers in the upcoming season. Please find listed below our special rates for preferred corporate companies along with the terms and conditions of our bookings. Should you find these arrangements agreeable, kindly sign one copy and return to my attention by **December 30, 2016**.

ACCOMMODATIONS

Preferred Corporate Rates are provided on the understanding that the company will provide a higher volume of guestroom nights to the Hampton Inn by Hilton Edmonton South. Production values will be reviewed twice a year and may be adjusted in accordance to the actualized number of nights.

From **December 20, 2016 – December 31, 2017 – Alberta Food Processors Association**

. preferred corporate rates are:

- Standard 2 Queens or 1 King - \$129.00 per night*

* All room classes are furnished with one king bed or two queen-sized beds.

* The above rates are: (i) for accommodation only; (ii) quoted in Canadian funds and are net, non-commissionable; (iii) subject to 5% GST, 4% Tourism Levy, and 1.09% Marketing; (iv) for single or double occupancy. Each additional guest in the same room is subject to a \$10 per night surcharge. Two children of the adult guest(s), 12 years old or younger may stay for free.

* Check-in commences at 3:00pm and checkout time is 11:00am.

* Includes a full hot breakfast buffet

HAMPTON INN BY HILTON EDMONTON SOUTH

10020 – 12th Avenue SW, Edmonton, AB T6X 0P9
Hotel (780) 801-2600 ~ Fax (780) 801-2601



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CHARGABLE RESERVATION POLICIES

1. **No-show Policy**

If a guest fails to arrive for a booking that your organization has reserved, your company will be charged for one night's accommodation.

2. **Cancellation Policy**

Once your reservation has been made our cancellation policy allows for cancellation by 4pm on the day of arrival, cancellations made after this time may be charged a fee not exceeding one night's charge.

OPTION DATE

If you would like to proceed with these arrangements, please sign and return this letter by **December 30, 2016**.

Should you have any questions or concerns, please do not hesitate to contact me.

Thank you once again for choosing the Hampton Inn by Hilton Edmonton South. I look forward to working with you and **Alberta Food Processors Association**.

Sincerely,

Jen Guillen

December 20, 2016

Jen Newell

DATE

**Sales & Catering Coordinator
Hampton Inn by Hilton Edmonton South**

Sandra Meagher

DATE

Alberta Food Processors Association

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