



Warehouse Supervisor

Our mission

Lovingly Made Ingredients is a new ingredient manufacturing company based in Calgary. We produce textured plant-based proteins and starches to create unique properties for use in a variety of industries, including meat analogues, bakery, snacks and cereals. Our aim is to use local ingredients and produce great tasting food ingredients in the most sustainable way possible.

The role

A fantastic opportunity for an energetic, dependable Warehouse Supervisor to join our brand-new plant in Calgary. We are seeking a dependable warehouse supervisor who is detail-oriented and possesses the physical and mental stamina this role requires. You will play an important role in ensuring our warehouse operates with optimum precision and efficiency, helping to fulfil orders and prepare them for shipment.

Key Responsibilities

- Receive and process warehouse stock products (pick, unload, label, store)
- Prepare materials for works orders
- Preparation and loading of outbound loads (load, pack, wrap, label, ship)
- Management of Warehouse inventory on ERP system
- Perform inventory/stock control checks
- Audit Ready warehouse standard kept at all times
- Keep a clean and safe working environment and optimise space utilisation
- Complete logs for vehicle checks
- Report any discrepancies
- Communicate and cooperate with Production Manager and co-workers
- Operate and maintain warehouse vehicles and equipment
- Follow quality service standards and comply with procedures, rules and regulations
- Double-check items to verify the accuracy of outgoing orders
- Ensure tools and equipment are kept clean and in working order
- Report any equipment malfunctions or issues to upper management
- Weekly Pest trap checks (training provided)

Other Information

Please note: all details are provided for guidance only and do not necessarily limit the responsibilities and accountabilities of the job.

Offer

With our brand-new plant in Calgary, we are a global player in the plant-based food industry – and we have set some ambitious growth goals! You will be joining a fast-growing, energetic, fun & friendly start-up office. We offer you the opportunity to directly impact and contribute to our expansion goals worldwide. Lovingly Made Ingredients salary, benefits, Optional: performance bonus and pension scheme are competitive.